

ASHFORD HILL with HEADLEY PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON

MONDAY 9 MAY 2016

AT HEADLEY VILLAGE HALL

Present

Cllr J Woodford (Chairman), Cllr R Wilson (Vice Chairman) Cllr L Austin, Cllr C Hellings, Cllr G Stewart, Cllr H Taylor, Cllr R Tucker and the Clerk, Mr S Marshall.

Councillor Sherlock and members of the public were also present.

1. Apologies

Apologies had been received from Councillors Chapman and Rhatigan.

2. Election of Chairman

Cllr Woodford as Chairman opened the meeting by welcoming Councillors and members of the public to the 2016 Annual General Meeting of the Parish Council.

Cllr Wilson, Vice Chairman, temporarily taking the Chair, asked for nominations for the post of Chairman of the Parish Council. Cllr Taylor nominated Cllr Woodford and Cllr Tucker seconded the proposal, with all other Councillors in favour of the proposal.

3. Election of Vice Chairman

The newly elected Chairman moved the meeting onto the nominations for the post of Vice Chairman of the Parish Council. Cllr Stewart proposed Cllr Hellings for the post of Vice Chairman, which was seconded by Cllr Austin, with all other Councillors in favour of the proposal.

The newly elected Chairman and Vice Chairman would duly sign the Declaration of Acceptance of Office in the presence of the Clerk in his capacity as Proper Officer.

4. Election of the Planning Committee

The Chairman proposed Cllr Wilson to continue in her capacity as co-ordinator of planning applications as they relate to Ashford Hill. The proposal was seconded by Cllr Tucker and unanimously endorsed by all Councillors present. Cllr Hellings proposed Cllr Tucker as co-ordinator of planning application as they relate to Headley. This proposal was seconded by Cllr Wilson and endorsed by all Councillors present.

The Chairman declared the meeting closed at 7.34pm.

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Present

Mr J Woodford (Chairman), Mrs C Hellings (Vice Chairman), Mrs R Wilson, Mrs H Taylor, Mr G Stewart, Mrs L Austin, Mr R Tucker and the Clerk, Mr S Marshall.

Councillor Sherlock and members of the public were also present.

1. Apologies

Apologies had been received from Councillors Chapman and Rhatigan.

2. Declaration of interest

None were declared.

3. Minutes of previous meeting for approval

The minutes of the meeting held on Monday 11th April 2016 were approved and signed as a true record by the Chairman.

4. Matters arising

Cllr Hellings had consulted with the Community Shop Committee and it had been agreed that the new Eurobin procured for use by the Litter Warden could be sited adjacent to the shop.

Cllr Hellings reported that circus posters were still being displayed despite the Clerk having communicated last year's problem to the Kingsclere Parish Council Clerk following the matter being raised at the April meeting. The Clerk would contact the Kingsclere Clerk again regarding the flyposting problem.

The Chairman proposed an annual expenditure of £108 by the Parish Council in order to register the domain name for its website. The proposal was unanimously agreed.

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The Clerk informed the meeting that the Highways department had reported back on the Parish Council's concern regarding the allegation of a vehicular access to the property known as Lyndale on Thornford Road in Headley unlawfully infringing on curtilage land owned by the County Council. The Highways department had reported that all appropriate planning permissions had been sought for the vehicular access in question and the work undertaken within the specified time.

The Highways department would approach the property owner to advise them that the County Council, as the Highway Authority, would not accept liability for any claim arising as of an accident caused by faulty workmanship and/or the materials used on creating the access. The Highways department would also indicate that steps should be taken to prevent the egress of loose material onto the highway and that should any maintenance work on the verge by either the department or a statutory utility company be necessary, then reinstatement of any excavation using the same surface material could not be guaranteed.

5. Neighbourhood Plan

A meeting had been arranged with Parish Councillors and the Borough Council for the 19th May at the Council offices in Basingstoke.

6. Highways

The Chairman reported that Thames Water had attended to the drain by Pam's Bridge by jet washing it from the outflow. A large amount of vegetation was expelled and as a result the level of surface water has subsided. The chamber was inspected by fibre optic camera and it was discovered that the chamber itself had collapsed. As a result of the constant flooding in the area, the condition of the road surface is in a bad condition and the Highways department is aware of its condition and will look at repairing the road surface when funding is available.

The Chairman expressed a concern regarding what appeared to be water emerging on the road surface past the Sascron entrance. The Chairman asked the Clerk to enquire with Sascron the source of the road surface water.

The Chairman had assumed that the paint marks on the roads in Ashford Hill which were marking out telecom, water mains and electrical ducting, were associated with the new housing development.

Cllr Stewart reported on the significantly sized pothole that had developed at the junction of Galley Lane and Union Lane. It was further reported that a 40mph sign located on the right hand side as you entered Ashford Hill had been dislodged and was in the hedge. Further concern was expressed by Cllr Wilson regarding the further deterioration of the road verges post construction in Hill House Lane.

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7. Planning Applications

Planning Committee members expressed concern regarding the absence of paperwork relating to certain planning permission applications that appeared on the update lists. The Clerk would express their concern regarding this matter to the appropriate manager within the Planning department. A specific example related to the recent application from Folly Farm.

Cllr Hellings had communicated her objections to the 'Darling Buds of May' roadside hoarding which would be conveyed to the Planning department.

8. Reports

Chairman

The Chairman had represented the Parish Council at the official welcoming ceremony of Reverend Ben Read at St Mary's Church on the 21st April.

The Chairman warmly welcomed Mr Ken Rhatigan as the Ward's new Borough Councillor. The Chairman looked forward to working with Cllr Rhatigan on the future plans for the area.

The Chairman reported on upcoming events including the Summer Fete on the 4th June in Headley and the event entitled 'That's Entertainment' to be held in St Paul's Church on the 25th June.

The Chairman reported on his unavailability for the scheduled meeting of the Parish Council in June.

Note:

Subsequent to the meeting the date of the June meeting has been changed to Monday 20 June 2016 at Ashford Hill Village Hall.

Parish Councillors

Cllr Hellings kindly agreed to undertake the repair to the basketball net on the Headley recreation ground.

Cllr Stewart had received a quotation for £2800 to provide two strips of 'grasscrete' with the installation of appropriate foundations to sustain the weight of heavy vehicles in Thornford Road. Cllr Stewart confirmed that planning permission was not required for such works. The Clerk confirmed that funding for the project was available within the funding made available by the Enborne Valley Trust as the project met the criteria laid down by the Trust. The Chairman asked Cllr Stewart to ensure that residents within the area of the proposed project were fully consulted with and furthermore that a sketch of the proposal would assist in allowing Councillors to better understand the details of the proposal.

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Cllr Tucker expressed his concern regarding the ongoing problem of litter left on the Headley recreation ground. The issue of whether or not appropriate signage would assist in resolving the problem ensued. Whilst byelaws were in place regarding the ability to fine offenders, it was difficult to enforce litter fines.

Cllr Tucker expressed his appreciation to Mr Terry Johnson for undertaking the clearance of a fallen tree on Headley recreation ground.

Cllr Wilson had received a resident's enquiry into the installation of a mirror on a highway to facilitate vehicular movements from their property onto the highway. The Chairman confirmed that this was a private matter that needed to be addressed by the resident with the highways department.

9. Recess

Mr R Dobbs again expressed his dissatisfaction over the involvement of Borough Councillors in the planning permission process in connection with his planning application for Rexford House. The Chairman expressed the Parish Council's concern over the situation.

10. Financial Statement

The Lloyds TSB current account of the Parish Council stood at £2,454.20 in credit. The Lloyds TSB deposit account of the Parish Council stood at £15,564.06.

11. Accounts for approval and payment

Came & Company – Parish Council insurance premium - £1019.98

Mr S Hiscock – Recreation grounds maintenance 1 of 3 annual payments £1973.00

12. Correspondence received

There had been no correspondence received that warranted Councillors' attention.

The Chairman declared the meeting closed at 8.28pm.

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ACTIONS LIST

Sascron contact – Clerk

Highways issues to report – Clerk

Basketball net repair – Cllr Hellings

Consultation with Thornford Rd residents – Cllr Stewart