

ASHFORD HILL with HEADLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 11th APRIL 2016 AT ASHFORD HILL VILLAGE HALL

Present

Mr J Woodford (Chairman), Mrs R Wilson (Vice Chairman), Mrs C Hellings, Mrs H Taylor, Mr R Tucker and the Clerk, Mr S Marshall. Councillors Osselton and Sherlock and members of the public were also present.

1. Apologies

Apologies had been received from Councillors Chapman, Stewart and Austin.

2. Declaration of interest

None were declared.

3. Minutes of previous meeting for approval

The minutes of the meeting held on Monday 14th March 2016 were approved and signed as a true record by the Chairman.

4. Matters arising

Cllr Hellings, through a member of the public, raised a concern regarding the definition of how a planning application could be referred to the Development Control department, which was minuted as a Recess matter at the previous meeting. Discussion ensued as to the role that a Ward Borough Councillor can play in the planning application process. The Clerk informed the meeting that the Litter Warden for Headley had been asked to litter pick the bus shelters on the A339 in Headley as part of his route.

The Clerk had secured a complimentary Euro bin and weekly collection for the litter accrued from litter picking in Headley. Outside the Community Shop had been identified as a potential site for the bin. The Shop's Committee was looking into the feasibility of this request.

In Cllr Austin's absence the matter was not discussed.

6. Adoption of policies

With the appropriate amendments the following policies were adopted by the Parish Council, being proposed by Cllr Tucker and seconded by the Chairman;

Safeguarding Children, Young People & Vulnerable Adults
Health & Safety Policy

7. Highways

The Chairman reported a large flood across the top of Little Knowl Hill opposite the pond, which needed to be reported to Kingsclere Parish Council.

The continuing flooding by Pam's bridge in Ashford Hill was causing concern to local residents and the problem had been looked at by the Highways department 2 weeks ago who were arranging work to thoroughly clean out the drains. The Highways department is liaising with Natural England regarding the problems with the culverts which is thought to be an integral part of the flooding problem. The Thames Water manhole cover which appears to pool water on its surface will be monitored once the drainage work has been carried out. Also the pot holes that have developed as a result of the continuous flooding will be repaired once the drains and culverts have been cleared.

8. Planning Applications

It was requested that the deadline date for comment on the planning application for 6 Common Road, Headley be extended in order for Cllr Tucker to liaise with concerned neighbours.

9. Reports

Chairman

The Chairman expressed his appreciation to the volunteers who assisted greatly with the annual litter pick and he had very much enjoyed the sight of litter free roads albeit for a limited period of time. It had been suggested that the litter pick should take place twice a year in order to keep the villages looking cleaner and tidier for longer.

The Chairman reported on his work to create a trial website which he encouraged Councillors to view. A domain name was required for which there was an annual fee of approximately £108.

The Chairman reported on the potential flyposting problem created by the visiting circus advertising its event. It was suggested that the circus company be contacted and if necessary Kingsclere Parish Council to alert them of the problem last year and request that all advertisement posters are removed after the event this year.

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Parish Councillors

Cllr Tucker reported on the completion of the football pitch on Headley recreation ground and confirmed that Cheam School had kindly agreed to install caps on the old posts that had apparently been there for a long period of time. Cllr Tucker went on to report a fallen tree on the Headley recreation ground and would take a photograph of its location and send to the Clerk. Cllr Tucker expressed a concern regarding the alleged adoption of a section of curtilage by a property known as Lyndale House in Thornford Road in Headley. The Clerk would inform the Highways department to undertake an enquiry. Cllr Tucker further expressed his concern over the right for the business known as 'The Darling Buds of May' to erect an advertising hoarding adjacent to a public highway. The Clerk would report the matter to the Highways department.

Clerk

Permissions had been sought from the Parish Council to hold events on the recreation grounds in the summer. Permissions were subsequently granted to hold the Ashford Hill Primary School Fete on the recreation ground on Saturday 9 July 2016 and to hold the Village Fete on Headley recreation ground on Saturday 4 June 2016.

10. Recess

It was reported that a tree had fallen across footpath 702 by the side of Oak Moor and needed to be reported to the County Council as it was preventing the footpath being used at this point.

Following questions regarding the financial status of the Parish Council and the withdrawal of grants for the new financial year, the Clerk explained that the end of year results were discussed at June meetings of the Parish Council.

11. Financial Statement

The Lloyds TSB current account of the Parish Council stood at £553.03 in credit.

The Lloyds TSB deposit account of the Parish Council stood at £5348.82.

12. Accounts for approval and payment

Mr S Marshall – Clerk’s salary April-June & expenses - £2595.44

Mr J Kirkby – Litter Warden’s salary April – June - £423.27

Mr C Butler – Litter Warden’s salary April – June - £706.80

HMRC – NI & tax contributions – April – June 2015 - £1398.21

Headley Village Hall – Cleaner’s salary & Village Hall hire - £588.00

BBS Ltd – PAYE administration - £37.50

HALC – Membership fee 2016/17 - £294.00

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13. Correspondence received

There had been no correspondence received that warranted Councillors’ attention.

The Chairman declared the meeting closed at 8.49pm.

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ACTIONS LIST

Clerk – report fallen tree on FP 702