

**ASHFORD HILL with HEADLEY PARISH COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY 22<sup>nd</sup> JUNE 2020**

**VIA VIRTUAL MEETING**

**Present**

Mr J Woodford (Chairman), Mrs K Cochrane, Mrs L Grist, Mrs K Saunders, Mr G Stewart, and Mr P Wyatt.

As a result of the Coronavirus pandemic and the legal requirement to socially distance, the Parish Council meeting was held virtually and only attended by Parish Councillors. The sole purpose of the Parish Council meeting was to discuss and adopt the Annual Governance & Accountability Return 2019/20.

**1. Apologies**

Apologies had been received from Cllr Hiscock.

**2. Declaration of interest**

None were declared.

**3. Minutes of previous meeting for approval**

The minutes of the previous meeting were not considered.

- 4.** The Clerk confirmed that Councillors had been sent the completed Annual Governance & Accountability Return for 2019/2020 together with the consolidated account of payments and receipts as well as a Bank Account reconciliation. The Clerk drew Councillors' particular attention to Section 1, page 4 of the Return, which contained the Governance Statement which required the approval and acceptance of the Councillors. The Clerk made reference to the statement with particular reference to the fact that Councillors were asked to approve the statement based on the premise that the statement was correct "to the best of our knowledge." The Clerk drew Councillors' attention to the reassurance that should be gleaned from the independent Internal Auditor's report that confirmed the Council's adherence to sound financial procedures and protocols.

The Chairman asked for a proposer and seconder to adopt the completed Return for the financial year 2019/20. Cllr Stewart proposed the adoption of the Return and Cllr Grist seconded the proposal. All Councillors present were in agreement to the Return being adopted by the Parish Council.

Cllr Stewart requested that a sum be set aside for future projects from the surplus generated and future projects needed further consideration. The Chairman confirmed that such projects may be able to be funded from the Borough Council's Local Infrastructure Fund.

**5. Any other business**

The Chairman explained to the meeting that permission had been sought by a Mason Saunders to use the Ashford Hill recreation ground to conduct weekday football coaching sessions. It was confirmed that Mr Saunders was a fully qualified and insured coach and would adhere to the lockdown regulations. Cllr Cochrane proposed that permission be granted for the activity on the recreation ground which was seconded by Cllr Grist.

The Chairman would review the date and the format of the next Parish Council over the summer recess which would probably be held in September 2020.

The Chairman declared the meeting closed at 8.16pm.