

**ASHFORD HILL with HEADLEY PARISH COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY 13<sup>th</sup> MARCH 2023**

**Present**

Mr J Woodford (Chair), Mrs K Saunders (Vice Chair), Mr P Clark, Mr S Dunn, Mr S Hoskins, Mrs K Parker, Mr J Sunley and the Clerk, Mr S Marshall.

Councillors Morrow and Rhatigan and Mr Patrick Taylor were also present.

1. **Apologies**

Apologies had been received from Cllr Mellor, Cllr Frost and Cllr Dunn.

2. **Declaration of interest**

None declared.

3. **Minutes of previous meeting for approval**

The minutes of the meeting held on Monday 13<sup>th</sup> February 2023 were approved.

4. **Matters arising**

The Chair had ordered and received signage for the woodland.

Cllr Sunley was still in the process of organising the installation of the new goal posts for Ashford Hill recreation ground with the contractor. \*

Cllr Sunley was still to discuss the proposed storage expansion plans with the Chair of Jiminy Crickets Pre-school. \*

Cllr Hoskins confirmed the installation of the new Jubilee bench and the Clerk requested photographic evidence of its installation to fulfil a request from BDBC. \*

The Chair would cover a web designer issue in his report.

The Clerk confirmed that a letter had been sent to the relevant government department regarding the Parish Council's observations of the NPPF consultation.

Cllr Dunn was yet to provide a current cost of an ANPRC Speed Watch machine from Westcotec. \*

Cllr Mellor had kindly forwarded a note to the Safety team of the Highways' department who will assess as to whether simple 'Give Way' signage on the C111, near to Tan House Cottages where the road narrows as it crosses a brook would suffice, following Cllr Parker raising the safety matter. \*

## 5. **Highways**

The Chair had again reported the drain at the top of Ashford Hill which was still leaking water across the carriageway and would be a road safety issue if the water were to freeze.

Cllr Hoskins had previously reported a "clanking" man-hole cover on the A339 opposite the Harrow Drive houses but was concerned at the inordinately long time it was taking to repair. It transpires that there is a problem with a BT drain which has collapsed necessitating the installation of temporary traffic lights control whilst repairs are being carried out.

Cllr Saunders had contacted Cllr Mellor regarding the installation of traffic lights on the A339 near to Headley Tyres as it was causing considerable traffic congestion whilst there appeared to be no work being undertaken to repair what had been reported as a collapsed BT drain. Cllr Clark agreed to enquire with BT as to what the status of the required works was and to report that back to Councillors. \*

Cllr Sunley informed the meeting that a temporary road repair had been undertaken at the junction of the B3051 and the C111. Cllr Rhatigan later confirmed his concern that the temporary surface was causing stopping difficulties for drivers.

## 6. **Planning Applications**

Cllr Clark expressed his concerns regarding the ineffectiveness of the Borough Council's enforcement powers on developers deviating from planning application conditions as per the recent example at Holt Cottages.

Cllr Rhatigan reported to the meeting that an enforcement case was being compiled against the developers of the new housing development in Ashford Hill. Following a question from the Chair, Cllr Rhatigan confirmed that the developers were considering 2 options for the water management system for the new development. The Chair stressed his concern about a proposal to link the new system to the existing Hollycroft system which in the Chair's opinion would not be at all satisfactory as the system was only ever designed to manage the wastewater of 14 dwellings and never designed to take wastewater from the Oakfield development.

Planning applications received by the Parish Council;

23/00482/HSE & 23/00483/LBC – Stark House Farm, Ashford Hill Road, Goose Hill

- Single storey oak framed Garden Room extension to rear.
- Listed Building Consent – *No objection.*
- 23/00492/ROC & 23/00438/RET – Springfield, Newbury Road, Headley
- Variation of Condition 1 of 20/00550/FUL to alter location of dwelling.
- Retrospective application for erection of agricultural barn/store including new vehicular access, entrance gates – amended scheme to that approved under 19/00162/FUL & 20/01665/FUL – *No objection.*
- 23/00081/PIP – Cherry Cottage, Holdrop Hill. Headley
- Permission in principle to residential development of 4 no. dwellings – *No objection.*

## 7. **Reports**

### **Borough Councillors' reports**

Cllr Rhatigan's verbal report included a further update on the planning issues potentially affecting the villages of Ashford Hill and Headley which included the Holt Cottages development, the Springfield site and the location of the potential travellers' site.

Cllr Rhatigan expressed his ongoing concern over the problem of litter on the local roads and lanes and suggested that Parish Councils co-operate to overcome the problem by consolidating their resources.

Cllr Morrow's précised verbatim report:

#### **“Potholes**

Noticed a lot of poor fixes in particular the T-Junction at Ashford hill road. They didn't even manage to fully fill the potholes and the repair quickly deteriorated. Keep encouraging residents to report potholes on the [Report a pothole | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/report-a-pothole)

#### **Tadley Pool**

My colleague Jo Slimin and I have been pushing for improvements at Tadley Health and Fitness Centre. I am happy to report that this weekend's open days went well with the facilities at capacity, with good feedback on cleanliness. We will continue to monitor the service at the pool to make sure that the improvements promised do materialise.

## **Neighbourcare**

Any news on volunteer drivers?

## **Cost of Living Advisors**

Cost of living advisors are regularly turning up at community groups and food pantries. Any ideas for Ashford Hill and Headley?

Full Council and cross-party motion to put £1M into Cost-of-Living Assistance Fund. Cross Party motion to future proof and provide more electric charging points in parking bays.

## **Coronation Fund**

The scheme will operate as follows:

For community and voluntary organisations, grants of up to £500 are available for single applications and up to £1,000 for joint applications bringing together two or more organisations.

For businesses, grants of up to £1,000 are available for applications bringing together three or more businesses. Applicants will need to demonstrate that the funding will be used to deliver activities that will benefit the wider village and not solely the business itself.

The funding can be used to cover the following types of activities and expenditure.

Examples of activities eligible under the scheme:

Afternoon teas, picnics, and fetes

Temporary art installations

Outdoor or indoor performances and walkabouts

Arts or craft community workshops to create items to celebrate the Coronation.

Examples of expenditure eligible under the scheme:

Hire or purchase of equipment to run the events such as tables and chairs, marquees and gazebos, etc.

Hire or purchase of supplies to run the event such as arts materials, crockery, etc.

Performance, artists, and entertainment costs

Public liability insurance

Decorations such as flags, bunting, etc.

Grants are on a first come, first serve basis, and subject to the availability of funds.

Parish and town councils are eligible under this scheme but will be expected to involve local businesses and/or community and voluntary organisations in any activities.

Schools and colleges can also submit applications. However, they will need to demonstrate that any event or activity will be to the benefit of the wider community and not just their pupils or students.

Organisations and business are encouraged to work with local artists and arts organisations.

Deadline for applications is Friday 31 March 2023

How to deliver community events safely. Community organisations can book a place by calling 01256 423816 or emailing [contact@bvaction.org.uk](mailto:contact@bvaction.org.uk).

Lot of help and support on the Basingstoke and Deane website.”

## **Chair of the Parish Council**

### **Parish Website**

The Chair had received a quotation from 2 companies regarding the redesign and ongoing management of the Parish Council’s website as the Chair was unable to commit enough time to its management in the future. The Chair favoured the quotation received from Katie Dunn because of her local connections. <http://kt-design.co.uk/>

The cost for the full website redesign would be £1350 with an additional monthly cost of £20.00 for a maintenance fee which would include security updates etc. The Chair proposed the adoption of the quotation and future management of the website by Katie Dunn which was endorsed by Cllr Sunley and Cllr Clark with all other Councillors present in favour of the proposal.

### **‘Coronation Event’**

Permission from the Parish Council had been sought by residents to hold a picnic lunch event on the Ashford Hill recreation ground on Sunday 7 May 2023 to mark the coronation of His Royal Highness King Charles 111. Councillors were in full support of such an event and granted permission for the event to be held on the recreation ground.

### **S106 funding projects**

The Jubilee bench at Ashford Hill had been installed and it was confirmed that the Headley Jubilee had also been installed. The Chair requested an update on the installation of the picnic benches for the recreation grounds and was informed that the installations would be imminent this month.

### **Parish Councillors**

Cllr Hoskins reported on the ongoing discussions with Kingsclere Men’s Football Club and an evolving and potential agreement between the Club and the Parish Council for the use of Headley recreation ground. Negotiations regarding the joint funding and eventual ownership of new goal posts for the Club to use, were ongoing and subject to 75% funding from the Football Association.

Cllr Hoskins further reported on the organisation around the ‘coronation’ event on Sunday 7<sup>th</sup> May 2023.

Cllr Sunley agreed to obtain a quote from the tree surgeon to remove a dead tree on the Ashford Hill recreation ground. \*

Cllr Clark would undertake a search request with the Land Registry to identify a strip of land he had identified as a potential site for allotments for residents. \*

General discussion ensued with regard to the arrangements for the annual litter pick in the villages and Cllr Parker agreed to prepare an advertisement for the event, to be displayed in the Community Shop in Headley.

### **Clerk to the Council**

The Clerk reported that the S106 funding had been received from BDBC for the new outside furniture.

The Clerk reminded Councillors of the dates for the April and May meetings which would not be held on the normal second Monday of the month due to Bank Holiday dates.

## **8. Financial statement**

The Lloyds TSB current account of the Parish Council stood at £5,123.96.

The Lloyds TSB deposit account of the Parish Council stood at £24,244.37.

## **9. Accounts for approval & payment**

Mr S Marshall – Clerk’s salary April-June 2023 & Expenses - £4,582.67

Mr J Kirkby – Litter Warden’s salary – April-June 2023 - £503.16

Mr P Kemp – Litter Warden’s salary – April-June 2023 - £738.18

BBS Ltd – PAYE administration - £90.00

HMRC – Tax and NIC payments – April-June 2023 - £464.73

A Miles – Installation of Jubilee benches - £325.00

The Chair declared the meeting closed at 8.57pm noting that the next meeting of the Parish Council was to be held on an earlier date than normal to avoid the Bank Holiday and it would be held on **Monday 3<sup>rd</sup> April 2023 at Headley Village Hall.**