MINUTES OF THE MEETING HELD ON MONDAY 12 OCTOBER 2026

Present

Councillors Mr S Hoskins (Chair), Mr S Dunn (Vice Chair), Mr G Allwright, Mr J Woodford and the Clerk, Mr S Marshall.

County Councillor Mark Wilson-Thomas and members of the public were present.

1. **Apologies**

   Apologies had been received from Cllr Bound and Cllr Gallagher.

2. **Declaration of interest**

   None.

3. **Minutes of previous meeting for approval**

   The minutes of the meeting held on Monday 21st September 2026 were approved by the meeting and signed by the Chair as a true record.

4. **Matters arising & Outstanding Action Points**

   Cllr Allwright confirmed that the ANPR equipment would be used again soon, weather permitting.

   It had been agreed at a separate meeting that there would not be a charge made for the use of the MUGA when residents of the parish wanted to use it and had signed up as a member. A charge for non-residents requesting to use the facility was yet to be determined, together with a marketing strategy to advertise the new facility and the details of an 'opening ceremony' and a 'naming' of the facility which would follow a 'soft opening' of the facility.
   A new start date for the installation of the MUGA was due soon as the final stage of planning permission being granted had been received.

The Clerk had forwarded information to residents of Chapel Lane in Ashford Hill, regarding HCC's policy on the adoption of private roads, which had been kindly facilitated by Cllr Wilson-Thomas.

5. **Highways issues**

Cllr Mark Wilson-Thomas had visited the repairs to the B3051 with Cllr Steve Forster, Executive Member for Highways and Passenger Transport, and was pleased with the extent and quality of the repairs. Whilst the repairs did not include a resurfacing of the road at the junction with the C111, the 'hard edged' repairs would last a considerable period of time. If a deterioration in the repairs was evidenced by residents, they were encouraged to report it on HCC's highways portal. The Councillor confirmed that given the significant constraints on funding available for road repairs in the county, he was pleased that a transparency had been achieved as to the exercise in cost management that was carried out by the highways department in determining what type of road repair that could be carried out within the funding constraints.

6. **Planning Applications**

26/01829/FUL – Land at Plum Tree Farm Galley Lane Headley

- Erection of a detached 5-bedroom dwelling, detached double garage
  Objection

26/01390/FUL – Thornford Road, Headley

- Enlargement of parking areas
  No objection

26/01882/FUL – 2 Catts Cottages, Newbury Road, Headley

- Erection of a detached dwelling following demolition of existing garage
  No objection

26/01633/FUL – Springfield, Newbury Road, Headley

- Conversion of barn to form 1 no. two bedroom dwelling
  No objection but with caveat

26/01975/RET – Rose Cottage, Chapel Lane, Ashford Hill

- Landscaping works to rear garden
  No objection

25/02949/FUL – Cherry Cottage, Holdrop Hill, Headley

- Construction of 1 no. dwelling
  No objection

The Clerk drew members' attention to the 'Springfield' planning application which the Chair had concerns about insofar as there had been allegations made by a local resident against the legitimacy of the planning application and therefore the Parish Council has specifically requested that the Case Officer look closely into such allegations before determining the outcome of the application in question.

7. **Reports**

County Councillor

Cllr Wilson-Thomas confirmed that he still had funds available through the County Councillors' grants scheme, and it was agreed that Cllr Allwright would enquire with the Headley Community Shop as to the status of its application.

Cllr Wilson-Thomas was pleased to report that the new gate configuration at the ford crossing in Thornford Road had been adjusted to ensure easier use by cyclists and pedestrians.

Chair of the Parish Council

Many of the items contained within the Chair's report this month were covered elsewhere in the agenda.

The Chair reported that the local Parish Councils' 'Liaison Committee' had been postponed.

The Chair would liaise with Mrs Penny Stewart with regard to the ordering of Remembrance Sunday wreaths when the Chair would lay a wreath on behalf of Headley and Cllr Joe Woodford would lay a wreath on behalf of Ashford Hill at the war memorials on Sunday 8 November 2026.

The Chair requested the Clerk to ascertain the cost of a purchase of and an installation of a new defibrillator for a potential siting at Harrow Garage in Headley. *

The Chair confirmed the resignation of Mrs Karen Parker as a Parish Councillor. A resident of Headley, Mrs Pragna Hay, had been approached with regard to being co-opted as a Parish Councillor. Councillors discussed Mrs Hay's extensive experience in both a commercial environment as well as in local government. It was unanimously agreed to offer Mrs Hay the opportunity to be co-opted as a Parish Councillor at the next mutually convenient meeting as the Clerk had served the appropriate 'Notice of Vacancy' with BDBC and placed it on the Parish Council's website.

Parish Councillors

Cllr Dunn reported on the progress of the planning application for additional car parking spaces in Thornford Road, which had received a revision and had been presented for further public consultation.

A pest control contractor had been appointed to regularly review and manage the rodent population on the recreation ground in Headley.

Cllr Allwright confirmed the progress being made on the programme of installation for the MUGA on Headley recreation ground and confirmed that properties adjacent to the site location would be informed by leaflet when the start date of the installation was confirmed.

Cllr Woodford reported on the antisocial behaviour of users of the Ashford Hill Village Hall which had occurred on the recreation ground in September.

The Councillor was appreciative of the efforts of residents from Old Lane and Chapel Lane who had cleared broken glass from the car park which had been one known result of the altercation which had been attended by the police authority.

Cllr Woodford asked that the Clerk request the recently established Oakfield Lane residents' management committee arrange for the cutting of the communal hedge that runs along the B3051 opposite the Village Hall and Butler's Garage. *

Cllr Woodford requested that the two laybys on the left-hand side of the B3051 towards Tadley as you leave Ashford Hill be cleared of litter. *

Cllr Woodford further requested that following the kind agreement with the Cricket Club that the grassed areas of the football goalmouths were re-seeded now that the posts and nets had been relocated. *

Cllr Woodford agreed to contact the land agent, Moore Allen, again regarding the damaged footpath signage in woodland behind Butler's Garage in Ashford Hill.

8. **Recess**

Following enquiries from residents regarding foliage obscuring road signage and potential defects on the recent repairs to the road surface of the B3051, Cllr Wilson-Thomas provided information regarding the reporting process for such matters.

Cllr Woodford explained the failed attempts to have the leaking fire hydrant in Chapel Lane, Ashford Hill repaired by Southern Water and the Clerk agreed to report the leak again. *

It was agreed that if as many residents and Councillors report faults to various authorities including HCC and utility companies, the more likely the repair would be undertaken.

It was suggested that funding for a new defibrillator could be sourced from the County Councillors' grant scheme subject to the outcome of the status of the Community Shop's application. It was further suggested that a social media account managed by the Parish Council would be a good idea to improve communication with residents, particularly since the Parish Magazine is no longer published. *

9. **Financial statement**

The Lloyds TSB current account of the Parish Council stood at £889.59

The Lloyds TSB deposit account of the Parish Council stood at £31,374.23

10. **Payments paid & for approval and payment**

EDF – Electricity supply for Pavilion - £43.91
Cllr G Allwright – reimbursement cost of outdoor storage for MUGA - £169.99
Tactical Group UK – Seeding of football goalmouths - Headley recreation ground - £1050.00
Scofell Landscapes – Grounds maintenance - £1464.83

The Chair declared the meeting closed at 8.30pm.