



MINUTES OF THE MEETING HELD ON MONDAY 13th OCTOBER 2025

Present

Councillors Mr S Hoskins (Chair), Mr S Dunn (Vice Chair), Mr G Allwright, Mrs K Parker, Mr K Rhatigan and the Clerk, Mr S Marshall.

Members of the public were also present.

The Chair opened the meeting by welcoming Cllr Geoff Allwright to his first meeting as a Parish Councillor.

1. Apologies

Apologies had been received from Cllr Mellor, Cllr Bound, Cllr Morrow, Cllr Conquest and Cllr Woodford.

2. Declaration of interest

None.

3. Minutes of previous meeting for approval

The minutes of the meeting held on Monday 8th September 2025 were approved by the Chair and signed by the Chair as a true record.

4. Matters arising & Outstanding Action Points

The Ashford Hill footpath that required attention by the landowner had been cleared and Cllr Woodford requested a letter of appreciation to be sent from the Parish Council. *

Unfortunately, the new Ashford Hill Cricket Club pitch covers purchased partially from funding from the Parish Council had been put into winter storage and therefore photos would have to be taken next season to be advertised on the Parish Council's website.

The Chair had decided to retain responsibility for scrutinising planning applications for Headley whilst Cllr Rhatigan would continue with planning applications for Ashford Hill.

5. **Highways issues**

Cllr Rhatigan reported on road repairs in Knowl Hill but complained about the lead-time in the undertaking of such works.

Cllr Allwright raised the possibility of altering the road signage at the junction of Thornford Road and the Ashford Hill Road to reduce the accident risk.

Cllr Dunn raised the perennial problem of tree debris on the pavements on the A339 and the Clerk confirmed that he had a diary note to request that BDBC clean the pavements after the trees had shed their foliage. *

6. **Planning Applications**

25/02201/HSE/202/LBC – Stark House Farm, Ashford Hill Road, Goose Hill

- Extensions to existing house

No objection

25/01885/FUL - Catts Place, Newbury Road, Headley

- Amendment to construction of vehicular access

No objection

25/02144/FUL – Plum Tree Farm, Galley Lane, Headley

- Demolition & replacement of existing dwelling in conjunction with approved application 24/02422/TDC

No objection

25/02167/FUL – The Elms, Union Lane, Plastow Green, Headley

- Demolition of existing and replacement 1.5 storey dwelling

No objection

25/02240/HSE/241/LBC – Knightsfield, 9 Knightsbridge Drive, Headley

- Alteration works to front door and removal of internal partition wall

No objection

25/01613/HSE/614/LBC - The White House, Galley Lane, Headley

- Erection of rear single storey extension
- Repair and replacement of roof finishes
- Removal of asbestos from barn roof and reconfiguration of first floor barn bedroom, brickwork and mortar repairs to barn wall

No objection

7. Reports

Chair of the Parish Council

Speed Camera

The ANPR equipment has been taken over by Cllr Parker and Cllr Allwright and trialled.

New Speed Indicator Devices

The Chair presented a proposal to replace the non-working SID outside the school in Ashford Hill and to purchase an additional one for Headley. The total cost would be £4,800 net and would be funded from the CIL. The proposal was seconded by Cllr Rhatigan with all Councillors in favour of the proposal and endorsed by Cllr Woodford in his report.

The Chair also explained the need to purchase a new solar panel to replace the one on the new SID in Ashford Hill which had been vandalised by youths firing a catapult at it. The cost would be £300 and met by the Precept paid for by residents. The proposal was seconded by Cllr Woodford in his written report.

CCTV camera footage of the vandalism incident had been obtained and the matter reported to the police authority and posted on local social media by Cllr Woodford.

S106 Developer Contributions – Play and open public space

Councillors discussed options of equipment and facilities that could be included in the Ashford Hill play and open public space project which was being led by Cllr Rhatigan and supported by Cllr Parker and Cllr Allwright. Ideas for consideration included the game of pétanque, concrete table tennis, adult gym equipment and grouped picnic tables for small gatherings.

Common Land, Mill Green, Headley

A decision regarding an application to deregister land wrongly registered as common land at Mill Green, Headley was still pending.

AWE Liaison Committee

The Chair confirmed his attendance as the Parish Council's representative on AWE's Liaison Committee on 6 November 2025. Cllr Allwright suggested that the Chair take the opportunity of raising the Council's concern that AWE employees were potentially included in a number of drivers that were exceeding the speed limits in the villages.

Local Parish Council Liaison Committee

First meeting date to be confirmed.

Remembrance Sunday 9th November 2025

Cllr Parker confirmed that wreaths had been ordered, and the Chair asked if Cllr Woodford would be available to lay a wreath in Ashford Hill on behalf of the Parish Council.

Parish Magazine Grant

The Chair explained that the editor of the Parish Magazine had requested a grant from the Parish Council to assist in covering the cost of producing the magazine which contained the minutes of the Parish Council meetings. The Chair proposed a grant of £800 which was seconded by Cllr Allwright, conditional upon the Parish Magazine continuing to be published after the retirement of the editor at the end of this year.

Parish Councillors

Cllr Dunn confirmed that the topographical survey had been completed as part of the Parish Council's planning application for additional parking spaces in Thornford Road, Headley.

Cllr Dunn confirmed that the recreation grounds would receive two cuts during the month of October.

Cllr Allwright would research the issue of weight restrictions on local roads. *

Cllr Allwright confirmed that under the management of Mrs Christine Allwright, the Community shop café had generated £10,000 of income., which was remarked upon as a remarkable achievement by Councillors.

Cllr Allwright briefed Councillors on the progress of the MUGA survey and accompanying flyer which would have a QR code to allow residents to complete the survey online. After some discussion, it was agreed that hard copies of the survey and the associated flyer needed to be delivered to each household within Headley as well as Ashford Hill.

Post meeting note - the Chair and Vice Chair subsequently concluded that a distribution company should be engaged by the Parish Council to deliver a hard copy of the survey and the associated flyer to every household in both villages. Cllr Allwright had been subsequently informed of the decision.

Cllr Parker briefed the meeting on the work undertaken on 4 separate occasions when the ANPR equipment had been operated in Headley after having resolved IT issues with Cllr Allwright. Online training would be organised for the volunteers who would be operating the equipment and liaison with the police authority was underway to identify with them the most appropriate locations to operate the ANPR equipment in Headley and confirm the authorised locations in Ashford Hill. *

Cllr Parker requested that consideration be made for the installation of 'Community Speed Watch' signage at the entrances to the villages to warn potential speeding drivers that ANPR equipment may be in operation. *

Following a question from Cllr Dunn, the Clerk would confirm with the Parish Council's insurance company that such activity was covered by the Council's 'public liability' element of its insurance policy. *

Cllr Rhatigan reported to the meeting concern from Ashford Hill residents regarding the duration of a recent fireworks display which had been very disruptive. The Ashford Hill car park height barrier had now been completely repaired including the signage. Cllr Rhatigan requested that the Length man's Scheme undertake the clearance of fallen leaves in the playground at Ashford Hill. The Strattons Farm application for a solar panel farm had been approved. Cllr Rhatigan confirmed that Sigma Homes Group's planning application for a new housing development in Ashford Hill would soon be raised with BDBC. On a more positive note, Cllr Rhatigan further reported the huge achievement of organisers of the Macmillan Cancer Support coffee morning event which had raised £850 for the charity.

Clerk to the Council

The Clerk explained that he would be starting work on the 2026/2027 budget this month and asked Councillors to consider any projects that they may have in mind which would require funding and consideration of inclusion in next year's budget.

The Clerk had received a crime report from the new Police Community Support Officer, Kane Lucas, which the Chair suggested having available on the website monthly. *

“Ashford Hill

There had been a total of 5 incidents reported to the police, the most recent being the criminal damage to the cricket practice nets.

Headley

There had been a total of 7 incidents reported to the police, the most recent being a road traffic collision. There has been 1 reported burglary which suspects have attended the property and attempted to tamper with security cameras.

Our district priorities for Basingstoke Rural are:

Non-Dwelling Burglaries
Operation Galileo – hare coursing
Operation Chromium – car meets

Residents are encouraged to report anything suspicious people/cars/activities to the police authority via 101 or preferably using the online reporting system.

<https://www.hampshire.police.uk/ro/report/ocr/af/how-to-report-a-crime/> “

8. **Recess**

Discussion ensued about the locations within the villages for the use of the ANPR equipment.

9. **Financial statement**

The Lloyds TSB current account of the Parish Council stood at £806.73

The Lloyds TSB deposit account of the Parish Council stood at £49,548.73

10. **Accounts for approval & payment**

Scofell Landscapes - Grounds maintenance - £1464.83

Technics Group Ltd – Topographical survey – additional parking Thornford Rd project - £2247.19

EDF – Electricity supply for Headley Pavilion – September 2025- £66.94

The Chair declared the meeting closed at 8.47pm