



## **MINUTES OF THE MEETING HELD ON MONDAY 9<sup>th</sup> FEBRUARY 2026**

### **Present**

Councillors Mr S Hoskins (Chair), Mr S Dunn (Vice Chair), Mr G Allwright, Mr J Gallagher, Mrs K Parker, Mr K Rhatigan, Mr J Woodford and the Clerk, Mr S Marshall.

Cllr Mellor and members of the public were also present.

### **1. Apologies**

Apologies had been received from Cllr Conquest, Cllr Morrow and Cllr Bound.

### **2. Declaration of interest**

None.

### **3. Minutes of previous meeting for approval**

The minutes of the meeting held on Monday 19<sup>th</sup> January 2026 were approved by the Chair and signed by the Chair as a true record.

### **4. Matters arising & Outstanding Action Points**

Cllr Dunn confirmed that 3 additional litter bins had been allocated to the recreation ground in Headley and would be delivered at the end of February 2026. \*

Cllr Gallagher was still waiting for a reply from the management company of the Oakfield estate regarding issues relating to the management of the communal grounds around the estate. \*

Cllr Hoskins confirmed that the new SID for Headley would be installed at the earliest opportunity. \*

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The Clerk confirmed that the results of the MUGA survey had been published on the Parish Council's website.

Whilst Cllr Allwright confirmed that the consultant engaged by the Parish Council to procure the proposed MUGA scheme had public liability insurance, Cllr Woodford requested that the amount of the public liability insurance be known. \*

The Chair had been liaising with officials from the County Council's highways department to expedite the essential road repairs on the B3051 in Ashford Hill as well as expressing the strong opinion of the Parish Council that the requirement for a complete

resurfacing of the B3051 at the centre of the village was essential. It had been confirmed that a review of the road would be undertaken in March 2026. \*

Discussion ensued regarding the number of drivers who had incurred punctured tyres as a direct result of the condition of the B3051 within a very short period.

Concern was expressed that while certain repairs had taken place on the B3051, the patching was not being sealed and therefore the patching was quickly deteriorating.

## **5. Highways issues**

Cllr Dunn had reported a significant pothole that had developed in the middle of Thornford Road in Headley.

Cllr Allwright had investigated the installation of recording equipment to measure the volume of traffic on the part of Thornford Road near to the ford. Whilst it was unable to determine, it is thought that the equipment and the survey have been commissioned on behalf of a housing development company regarding a speculative housing development adjacent to the existing housing estate.

Discussion ensued regarding the sight line for drivers who are turning onto the Ashford Hill Road from the same part of Thornford Road which is obscured by hedging. It was concluded that the location was a rural junction and the reason for a previous planning application permission being refused was based on the existing road safety issues.

Cllr Rhatigan reported that road safety reflectors were to be installed on the logs which had been installed outside the Headley Community Shop to prevent further damage to the grassed verge in Thornford Road.

Cllr Dunn confirmed following a question from Cllr Woodford, that the current and deteriorating parking layby in Thornford Road was included in the overall scheme to improve and increase the parking provision.

Cllr Woodford expressed concern that certain important warning road signage was collapsing due to the softening of the ground following significant rainfall and such signs should be reported to Hampshire County Council when identified in need of being reinstated.

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## **6. Planning Applications**

26/00139/HSE & 00140/LBC – Hill House, Hillhouse Lane, Plastow Green, Headley

- Roofing replacement works

***No objection***

25/02949/FUL & 25/02791/FUL - Cherry Cottage, Holdrop Hill, Headley

- Erection of 1 no. dwellings & 4 no. dwellings

***Objection lodged regarding the 4 no. dwellings planning application***

The Parish Council had received notification that Rivar Ltd would be appealing to the Secretary of State because of the refused planning application for 8 no. dwellings on land south of Darling Buds of May in Headley.

**7. Ashford Hill Play Area Project Subcommittee Report**

Cllr Rhatigan reported on the quote and specification that had been received for a pétanque court on Ashford Hill recreation ground as part of the improvements to the play area. The Landscape Team from BDBC had been engaged to work with the members of the Subcommittee in order to utilise their expertise and advice on how best the S106 funding can be spent within the prevailing timeline.

**8. Reports**

**County Councillor**

Cllr Mellor provided comment regarding the history of the condition of the B3051 road surface to offer a context to the current difficulties being experienced by motorists.

**Borough Councillors**

Cllr Bound had provided the meeting with a report that had been circulated to Parish Councillors.

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**Chair of the Parish Council**

The Chair had been approached by Cheam School to gather opinion about the prospect of an annual summer fete being held on the school premises as had been the case in previous years. Discussion ensued about the idea which was received favourably with provisos that the Parish Council or previous fete organisers were involved in the planning of such an event and that residents of Ashford Hill would be closely involved and hopefully participate in the event. The Chair would correspond with Cheam School to discuss the matter further. \*

The Chair reported on the favourable response from some residents regarding the planting of tree saplings on the Headley recreation ground and confirmed that the whole project including the extensive tree surgery that had been undertaken had been financed from Community Infrastructure Levy funding, generated from housing development companies that had undertaken developments within the parish.

The Chair informed the meeting that the September 2026 meeting would take place on Monday 21<sup>st</sup> September 2026 which is the third Monday of the month.

### **Parish Councillors**

Cllr Parker reported on the need to undertake a risk assessment by the Clerk before any work was carried out by the Rights of Way Volunteers when using power tools.

Cllr Parker further reported that the fallen tree had been cleared on the Oakmoor footpath in Headley by our Volunteers and the Rights of Way Team from the County Council were planning to repair the damaged footbridge.

Cllr Parker reported on the planned training for Volunteers who had kindly agreed to assist with the operation of the ANPR equipment at the approved six sites in both villages. Cllr Parker encouraged anyone with an interest in participating in such a speeding motorist initiative to attend the training session or to contact the Parish Council for further information.

Cllr Allwright reported that a consultant had been appointed to work on a procurement scheme for a potential MUGA and would be reporting back to the Parish Council in mid-March after which a vote by Parish Councillors was planned for the April meeting of the Parish Council to determine if the project was to proceed.

Cllr Dunn reported to the meeting that several metal bollards had been installed in gaps around the Headley recreation ground in order to prevent potential vehicular access.

Cllr Dunn expressed concern over a few trees in Thornford Road which appeared in need of being reduced in size because of their magnitude. Cllr Dunn agreed to obtain advice from a Parish Council's grounds contractor. \*

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### **9. Recess**

There were no matters raised by members of the public present.

### **10. Financial statement**

The Lloyds TSB current account of the Parish Council stood at £935.07

The Lloyds TSB deposit account of the Parish Council stood at £36,558.08

## 11. Payments for approval and payment

N P Tree Management Ltd – Final payment for tree sapling planting - £2400.00

Sports & Play Consulting – Play area assessment & report for Headley recreation ground  
- £950.00

Ady Miles Services – Supply & install additional 3 bollards on Headley recreation  
ground perimeter - £351.00

EDF – Supply of electricity to Headley Pavilion for January 2026 - £205.21

The Chair declared the meeting closed 8.58pm.